



Dear student,

first of all thank you for choosing LABA Libera Accademia di Belle Arti Brescia. Here you'll find some information that we hope will be useful:

the Italian Fine Arts Academies system is composed by a First Level Diploma BA (3 years, after which students can study for a First Level Master or for a Second Level Diploma) and a Second Level Diploma MA (2 years, after which students can study for a Second Level Master).

LABA offers Erasmus students the opportunity to follow First and Second Level Diploma courses, but if you are interested in Second level ones, please remember you'll have to organize on time with our Erasmus Office (that's because LABA offers Second Level Diploma courses for some departments, not for all of them).

The Academy has nine First Level Diploma departments: Visual Arts, Decoration, New technologies of Art, Stage Design (dramatic arts), Stage Design (cinema and audiovisual), Design, Photography, Graphic Design Multimedia, Fashion design. Some departments are in LABA main building (Graphic Design & Multimedia, Photography, Stage design), some in LABA detachment in via Privata de Vitalis (Design, Decoration, Fashion Design, Visual arts, New technologies of Art).

Lesson time usually goes, Monday to Friday, from 09:00 a.m. until 17:00 p.m.

Every academic year has 3 exam sessions, and every one of those usually lasts one week: end of June, end of September/beginning of October and end of February. Students should arrive on time and stay in LABA until the end of exams session, otherwise a complete transcript of records will not be guaranteed.

Every academic year is composed by two semesters: the first one goes from October (precise dates will be given later) until February, and the second one from February until the very end of June.

Courses can last one year or just a semester, but remember in any case we ask all of our students to follow a minimum of 80% of every course, so that Professors can organize their classes as teams of students working together, and the presence of everyone is obviously fundamental.

LABA classes are normally made of 20 students each, first of all because the Academy finds that working into small groups is a good way of taking responsibility, and secondly because some courses need special materials or spaces that can be offered for a certain amount of students, not more (that is why it'll be extremely important for you to fill your Learning Agreement in time, so that LABA and you can organize your Erasmus period the best way possible).

So, it is quite clear that if you are going to stay here the whole Academic year, you can choose between a wide range of courses, if you are coming for one semester you will have to choose between that semester courses (notice that if you are staying here one semester and you wish to follow yearly courses, you'll have to ask Professor if that is possible, because sometimes it happens that a course like that needs a continuous job, and it's going to be difficult to enter a class that has already worked as a group for several months – that is obviously more difficult if you intend to stay for the second semester-). In case of a positive answer, the number of credits will be divided in two.

All of LABA lessons are taken in Italian, so the Academy strongly advises Erasmus students to take Italian courses before coming.



Please remind that LABA doesn't offer accommodation, so you'll have to search it by yourself and, since it's not very easy to find a room in Brescia, especially in some periods, it's recommended to start looking for a place as soon as possible.

APPLICATION PROCESS:

A full application should include the following documents:

- Application form filled and short letter explaining reasons for choosing LABA mailed to erasmus@laba.edu
- An electronic portfolio or CD (non returnable) with samples of course related work
- JPEG passport-size photo

In a couple of weeks you will receive an e-mail from Erasmus+ Office that will give you an answer.

DEADLINES:

- First Semester/Whole Academic Year: 31st May
- Second Semester: 31st October

Erasmus+ coordinator

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www.laba.edu



USEFUL INFORMATION

Visa information	http://ec.europa.eu/immigration/tab2.do?subSec=11&language=7\$en
National Health Insurance Card	http://ec.europa.eu/social/main.jsp?catId=559
Tax Code	<p>It would be extremely useful for you to get this code: it is necessary, e.g., to register your name in a lease, to get a library card and many other things. In order to get one you have to go to the following address bringing your ID card and a copy of it . You'll just have to fill a form and the code will be immediately released.</p> <p style="text-align: center;"><i>Agenzia Delle Entrate</i> <i>Via Marsala, 29, 25122 Brescia</i> <i>Opening : Monday to Friday 08:30 / 12:30</i></p>
Local transport	http://www.bresciamobilita.it/
Taxi	http://www.radiotaxibrixia.it/
City map	http://www.use-it.travel/cities/detail/brescia/
Language courses	http://www.comune.brescia.it/servizi/scuolaeuniversita/informagiovan i/Documents/Corsi%20di%20italiano%20per%20stranieri.pdf#search=corsi%20di%20lingua
Tourist information	http://www.comune.brescia.it/inevidenza/Pagine/default.aspx http://www.bresciatourism.it/
Erasmus student network	http://www.esnbrescia.it/
Accomodation	http://www.congrega.it/index.php/cosa-facciamo/l-impegnoper-la-casa/residenze-per-studenti-universitari http://www.easystanza.it/ http://www.bakeca.it/home.php



APPLICATION FORM ERASMUS + INCOMING STUDENTS

STUDENT INFORMATION

NAME _____

SURNAME _____

TYPE OF DOCUMENT _____

PLACE AND DATE OF BIRTH _____

NATIONALITY _____

SEX _____

ADDRESS _____

CITY _____

COUNTRY _____

TELEPHONE (including country code) _____

EMAIL _____

ACADEMIC DETAILS

GRADUATED Y/N _____

HOME INSTITUTION _____

STUDY AREA _____

YEAR (1st, 2nd, 3rd.....) _____

DEPARTMENT YOU CHOOSE AT LABA _____

YEAR _____

NUMBER OF CREDITS EXPECTED _____

ARRIVAL DATE _____

DEPARTURE DATE _____

Please fill this application form and mail it to erasmus@laba.edu, together with a little portfolio (containing samples of your works) and a motivation letter (explaining the reasons why you wish to study at LABA).